Ex Officio Members:
Todd Bruce, Director of Assessment
Bonnie Gunzenhauser, CAS Dean
Rodney Hessinger, CAS Interim Associate Dean
Mike Martin, CAS Associate Dean
Michelle Millet, Director, Grasselli Library
Nevin Mayer, Coordinator of Instruction, Grasselli Library
Michelle Reynard, Registrar
Laura Atkins, Student Success
Carlo DeMarchi, Asst. Dean, Academic Advising

Voting Members Present: P. Kvidera, M. Berg, M. Setter, S. Fitzpatrick, J. Feerick, K. Chaplin, S. Casciani, A. Welki, M. Special Guests: C. Bruce

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Documents distributed prior to the meeting:

A. Agenda

1. Reviewed Minutes

Meeting minutes from the previous meeting were reviewed and approved.

2. University Curriculum Committee

C. Bruce met with the committee to discuss the proposal of a University Curriculum Committee. This idea came about during Spring Semester (2021) in CAP, and it now charged with creating such a committee. The original charge of CAP was to continue review of curriculum of the university, department and Core Committee. This new committee would review all new degree programs. The structure of the committee would be faculty and ex officio members., and possible four subcommittees: Boler Curriculum Committee, CAS Curriculum Committee, UDP and Core Committee. In reviewing software to support this committee (as a one stop workflow), the committee is recommending Course Dog. It is currently being used by the Registrar's office for scheduling and its workflow capabilities make it attractive. If adopted, it would replace OnBase for core applications.

A question arose as to what the reporting structure of this committee would be. Currently that is not known. They are still looking at possible reporting structures. Question as where graduate courses would live – each under their own college.

Staffing for the committee would be worked out with the faculty. The current thinking is that CAP would go away. Points were made that the current faculty numbers would be shrinking with the retirement initiative. Ideally each department would be represented on the committee; would refrain from asking the Chairs. The committee should be